uCertify

Course Outline

CompTIA Project+ (PK0-004)



28 Mar 2024

1. Course Objective
2. Pre-Assessment
3. Exercises, Quizzes, Flashcards & Glossary

   Number of Questions
4. Expert Instructor-Led Training
5. ADA Compliant & JAWS Compatible Platform
6. State of the Art Educator Tools
7. Award Winning Learning Platform (LMS)
8. Chapter & Lessons

   Syllabus

   Chapter 1: Introduction

   Chapter 2: Project Properties and Phases

   Chapter 3: Project Roles, Responsibilities, and Team Structures

   Chapter 4: Project Cost Control

   Chapter 5: Project Schedules

   Chapter 6: Personnel and Physical Resource Management

   Chapter 7: Agile Methodology

   Chapter 8: Project Constraints and Influences

   Chapter 9: Risk Activities and Strategies

   Chapter 10: Communication Methods and Influences

   Chapter 11: Communication Triggers and Target Audiences

   Chapter 12: Change Control

   Chapter 13: Project Management Tools

   Chapter 14: Project Documentation

   Chapter 15: Vendor Documentation

   Videos and How To
9. Practice Test

   Here's what you get

Features

10. Post-Assessment

1. Course Objective

Prepare for CompTIA Project+ PK0-004 exam with CompTIA Project+ (PK0-004) course. This CompTIA Project+ study guide covers the PK0-004 exam objectives including project basics, project constraints, project tools and documentation; and communication and change management. The course contains interactive lessons, quizzes, exercises, and test prep. The Project+ certification course provides the skills required for project management so that you can manage the project efficiently with limited budget and constraints.

2. Pre-Assessment

Pre-Assessment lets you identify the areas for improvement before you start your prep. It determines what students know about a topic before it is taught and identifies areas for improvement with question assessment before beginning the course.

3. Quizzes

Quizzes test your knowledge on the topics of the exam when you go through the course material. There is no limit to the number of times you can attempt it.



4. flashcards

Flashcards are effective memory-aiding tools that help you learn complex topics easily. The flashcard will help you in memorizing definitions, terminologies, key concepts, and more. There is no limit to the number of times learners can attempt these. Flashcards help master the key concepts.



5. Glossary of terms

uCertify provides detailed explanations of concepts relevant to the course through Glossary. It contains a list of frequently used terminologies along with its detailed explanation. Glossary defines the key terms.



6. Expert Instructor-Led Training

uCertify uses the content from the finest publishers and only the IT industry's finest instructors. They have a minimum of 15 years real-world experience and are subject matter experts in their fields. Unlike a live class, you can study at your own pace. This creates a personal learning experience and gives you all the benefit of hands-on training with the flexibility of doing it around your schedule 24/7.

7. ADA Compliant & JAWS Compatible Platform

uCertify course and labs are ADA (Americans with Disability Act) compliant. It is now more accessible to students with features such as:

- Change the font, size, and color of the content of the course
- Text-to-speech, reads the text into spoken words
- Interactive videos, how-tos videos come with transcripts and voice-over
- Interactive transcripts, each word is clickable. Students can clip a specific part of the video by clicking on a word or a portion of the text.

JAWS (Job Access with Speech) is a computer screen reader program for Microsoft Windows that reads the screen either with a text-to-speech output or by a Refreshable Braille display. Student can easily navigate uCertify course using JAWS shortcut keys.

8. State of the Art Educator Tools

uCertify knows the importance of instructors and provide tools to help them do their job effectively. Instructors are able to clone and customize course. Do ability grouping. Create sections. Design grade scale and grade formula. Create and schedule assessments. Educators can also move a student from self-paced to mentor-guided to instructor-led mode in three clicks.

9. Award Winning Learning Platform (LMS)

uCertify has developed an award winning, highly interactive yet simple to use platform. The SIIA CODiE Awards is the only peer-reviewed program to showcase business and education technology's finest products and services. Since 1986, thousands of products, services and solutions have been recognized for achieving excellence. uCertify has won CODiE awards consecutively for last 7 years:

- **2014**
    1. Best Postsecondary Learning Solution

- **2015**
    1. Best Education Solution

2. Best Virtual Learning Solution
3. Best Student Assessment Solution
4. Best Postsecondary Learning Solution
5. Best Career and Workforce Readiness Solution
6. Best Instructional Solution in Other Curriculum Areas
7. Best Corporate Learning/Workforce Development Solution

- **2016**
    1. Best Virtual Learning Solution
    2. Best Education Cloud-based Solution
    3. Best College and Career Readiness Solution
    4. Best Corporate / Workforce Learning Solution
    5. Best Postsecondary Learning Content Solution
    6. Best Postsecondary LMS or Learning Platform
    7. Best Learning Relationship Management Solution

- **2017**
    1. Best Overall Education Solution
    2. Best Student Assessment Solution
    3. Best Corporate/Workforce Learning Solution
    4. Best Higher Education LMS or Learning Platform

- **2018**
    1. Best Higher Education LMS or Learning Platform
    2. Best Instructional Solution in Other Curriculum Areas
    3. Best Learning Relationship Management Solution

- **2019**
    1. Best Virtual Learning Solution
    2. Best Content Authoring Development or Curation Solution
    3. Best Higher Education Learning Management Solution (LMS)

- **2020**

1. Best College and Career Readiness Solution
2. Best Cross-Curricular Solution
3. Best Virtual Learning Solution

10. Chapter & Lessons

uCertify brings these textbooks to life. It is full of interactive activities that keeps the learner engaged. uCertify brings all available learning resources for a topic in one place so that the learner can efficiently learn without going to multiple places. Challenge questions are also embedded in the chapters so learners can attempt those while they are learning about that particular topic. This helps them grasp the concepts better because they can go over it again right away which improves learning.

Learners can do Flashcards, Exercises, Quizzes and Labs related to each chapter. At the end of every lesson, uCertify courses guide the learners on the path they should follow.

Syllabus

Chapter 1: Introduction

- Goals of the Project+ Certification
- Value of the Project+ Certification
- Project+ Objectives
- Steps to Becoming CompTIA Project+ Certified

Chapter 2: Project Properties and Phases

- Definition of a Project
- Project as Part of a Program

- Project as Part of a Portfolio
- Project Phases
- Project Knowledge Areas
- Review All Key Topics

Chapter 3: Project Roles, Responsibilities, and Team Structures

- Project Roles and Responsibilities
- Project Team Structures
- Review All Key Topics

Chapter 4: Project Cost Control

- Cost Baseline
- Total Project Cost
- Expenditure Tracking and Reporting
- Cost Control Calculations
- Review All Key Topics

Chapter 5: Project Schedules

- Work Breakdown Structure (WBS)

- Scheduling Activities
- Review All Key Topics

Chapter 6: Personnel and Physical Resource Management

- Personnel Management
- Resource Management
- Review All Key Topics

Chapter 7: Agile Methodology

- Adaptive Planning
- Iterative and Incremental Processes
- Requirements Gathering and User Stories
- Scrum Development
- Review All Key Topics

Chapter 8: Project Constraints and Influences

- Common Constraints
- Project Influences
- Review All Key Topics

Chapter 9: Risk Activities and Strategies

- Risk Activities
- Risk Strategies
- Review All Key Topics

Chapter 10: Communication Methods and Influences

- Communication Methods
- Communication Influences
- Review All Key Topics

Chapter 11: Communication Triggers and Target Audiences

- Audits
- Project Planning
- Project Changes
- Risk Register Updates
- Milestones
- Task Initiation/Completion
- Gate Reviews

- Incident Responses and Business Continuity Responses
- Review All Key Topics

Chapter 12: Change Control

- Change Control Process
- Project Change Types
- Organizational Changes
- Review All Key Topics

Chapter 13: Project Management Tools

- Project Scheduling Software
- Charts and Diagrams
- Dashboards and Status Reports
- Knowledge Management Tools
- Performance Measurement Tools
- SWOT Analysis
- RACI Matrix
- Review All Key Topics

Chapter 14: Project Documentation

- Project Charter
- Project Management Plan
- Issues Log
- Organizational Chart
- Scope Statement
- Communication Plan
- Project Schedule
- Status Reports
- Dashboard Information
- Action Items
- Meeting Agenda and Minutes
- Review All Key Topics

Chapter 15: Vendor Documentation

- Request for Information (RFI)
- Request for Proposal (RFP)
- Request for Quote (RFQ)

- Mutually Binding Documents
- Review All Key Topics
- Foundation Topics

Videos and How To

uCertify course includes videos to help understand concepts. It also includes How Tos that help learners in accomplishing certain tasks.

6	01:12
VIDEOS	HOURS

11. Practice Test

Here's what you get

100	2	100
PRE-ASSESSMENTS QUESTIONS	FULL LENGTH TESTS	POST-ASSESSMENTS QUESTIONS

Features

Each question comes with detailed remediation explaining not only why an answer option is correct but also why it is incorrect.

Unlimited Practice

Each test can be taken unlimited number of times until the learner feels they are prepared. Learner can review the test and read detailed remediation. Detailed test history is also available.

Each test set comes with learn, test and review modes. In learn mode, learners will attempt a question and will get immediate feedback and complete remediation as they move on to the next question. In test mode, learners can take a timed test simulating the actual exam conditions. In review mode, learners can read through one item at a time without attempting it.

12. Post-Assessment

After completion of the uCertify course Post-Assessments are given to students and often used in conjunction with a Pre-Assessment to measure their achievement and the effectiveness of the exam.

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